NEW ZEALAND QUALIFICATIONS AUTHORITY
MANA TOHU MĀTAURANGA O AOTEAROA

NZQA USE ONLY	
RC	
Issued	
Posted	

APPLICATION FOR SEARCH FOR RESULTS
(TRADE EXAMINATIONS & ASSESSMENTS)

Replacement result notices are not available, but we are able to issue certified statements listing the examinations entered and the results obtained.

FEES: $20.00 search and issue fee per level requested. $50.00 for all three levels.
$5.00 for each additional copy requested payable in advanced. (GST Inclusive)
NB: This fee is non refundable.

Timeline:
Process of this application will take approximately 5 working days.

Applicant details

Last Name (Surname)

First Name(s)

Postal address

Name at time of examination if different from above

Trade Entered

Name of Institute

Date of Birth: Day ☐☐ **Month** ☐☐ **Year 19** ☐☐ **Daytime Phone Number:**

Level Required		**Year(s)**	**Fee**
Qualifying (1st, 2nd, 3rd etc)			
Trade Certificate			
Advanced Trade Certificate			
Industry Registration			
		Total Fees	

THIS FORM MUST BE SIGNED AND DATED BY THE ABOVE NAMED APPLICANT

Applicant's Signature: **Date:**

Method of Payment

☐ **Cheque** ☐ **Visa** ☐ **Mastercard**

Card Account Number **Expiry Date**

Cardholder's Signature **Cardholder's Name**

Please complete and return with appropriate fee to:

Tertiary Records
New Zealand Qualifications Authority
PO Box 160
WELLINGTON
Fax: 04 463 3107