NEW ZEALAND QUALIFICATIONS AUTHORITY
MANA TOHU MĀTAURANGA O AOTEAROA

APPLICATION FOR ISSUE OF A CERTIFIED STATEMENT / ACADEMIC TRANSCRIPT OF RESULTS FOR AVA / TECHNICIANS NEW ZEALAND CERTIFICATE

SECTION A – Applicant Details

Last Name (Surname)

First name(s)

Postal address

Date of birth Day Month Year 19

Daytime phone number

SECTION B – Qualification Details

I was issued with a (NZ Certificate, Technicians Certificate etc)

Certificate number

Date of Issue/Year

1. Please issue a certified statement verifying my achievement.	Payment $25.00
2. Please issue an Academic Transcript showing subjects and grades obtained.	Payment $25.00 (up to Stage 3)
3. Please issue an Academic Transcript showing subjects and grades obtained.	Payment $50.00 (All Stages)

Signature: Date:

SECTION C - Method of Payment

Cheque **Visa** **MasterCard**

Card Account number **Expiry date**

Cardholder's Signature

Cardholder's Name (please print)

Please complete and return with the $25/$50 search fee to the Tertiary Records Business Unit, New Zealand Qualifications Authority
PO Box 160, WELLINGTON
Fax 04 802 3107